DEVELOPMENT SERVICES

BUILDING | HISTORIC PRESERVATION | PLANNING & ZONING

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CERTIFICATE OF APPROPRIATENESS-LEVEL 4 SITE PLAN PART 2 (ePLANS) APPLICATION CHECKLIST	Applicant
Plans shall be at the same scale, unless otherwise noted. Acceptable scale: 1"=10'.	
1. Sketch plan (if applicable)	
2. Boundary Survey, As-built Survey, and Sketch and Legal Description by a licensed surveyor or licensed engineer.	
3. Landscape Plan by a Landscape Architect.	
4. Site Development Plan by an Architect, Landscape Architect, or Engineer.	
5. Final Engineering Plans by a licensed Civil Engineer.	
6. Photometric Plans by a licensed professional knowledgeable in lighting design, an Electrical Engineer, or other qualifying licensed professional.	
7. Floor plans by a registered Architect, using an architectural scale.	
8. Architectural elevations by a registered Architect, using an architectural scale.	
9. Drainage plans by a licensed Engineer.	
10. Water and Sewer plans by a licensed Engineer.	
11. Exterior colors and the type of exterior surfaces, including roofs	
12. Roof plan showing the location of equipment and features	
13. Building Sections and Demolition Plans	
14. Additional detailed drawings/supportive documents may be necessary to meet the requirements or demonstrate compliance with applicable sections of the code.	
15. Original (existing) or most recently approved Site Plan	