



CITY OF DELRAY BEACH

OFFICE OF THE CITY MANAGER

100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7015



City Commission Information Letter Summary

February 6, 2026

Fiscal Year 2026–2027 Proposed Operating Budget Calendar

- The Office of the City Manager and the Department of Finance are jointly launching a zero-based budgeting approach for General Fund operations.
- A draft FY 2026–2027 budget calendar is presented for City Commission review, including an initial workshop in early April and additional sessions leading to a balanced budget recommendation by July.
- Budget development activities with department directors will begin immediately, including budget worksheets addressing service levels and funding requests.
- The February 18 Executive Leadership Team meeting will focus on introducing zero-based budgeting expectations, targeted departments, and evaluation timelines.

Second Phase of New Water Treatment Plant Revenue Bond Issuance

- Construction of the new water treatment plant is underway following the initial \$140 million revenue bond issuance.
- With total project costs estimated at \$287 million and major expenditures expected through 2026, planning is beginning for a second \$140 million bond phase.
- Projected expenditures extend through late 2028, consistent with the current construction schedule.
- The City is coordinating with PFM Financial Advisors, with City Commission authorization items expected in the coming months.



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Pending Conclusion of Bulk Water Agreement with the Town of Highland Beach

- The bulk water agreement with Town of Highland Beach, in place since 1990, allows delivery of up to 2 million gallons per day, though no water has been requested or delivered for approximately 14 years.
- The agreement was automatically extended in 2021 through April 1, 2027, and Highland Beach recently requested a five-year extension.
- Utilities staff recommend declining the extension due to Highland Beach's independent reverse osmosis plant and Delray Beach's future growth and capacity needs.
- The City Manager's Office will formally notify Highland Beach, concluding the agreement effective April 1, 2027.

State Housing Initiative Partnership (SHIP) Program – Annual Compliance Monitoring

- The City's participation in Florida's SHIP program requires annual compliance monitoring, similar to its CDBG entitlement obligations.
- The FY 2022–2023 review by the Florida Housing Finance Corporation covered \$642,003 in SHIP funding.
- Two minor deficiencies were identified: one related to advertising requirements and another involving income eligibility verification.
- Corrective actions have been implemented by the Department of Neighborhood and Community Services, and the City remains in good standing.



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City Commission Information Letter

February 6, 2026

Fiscal Year 2026-2027 Proposed Operating Budget Calendar

As previously reported, both the Office of the City Manager and the Department of Finance are working collaboratively to initiate a zero-based budgeting platform. Such will likewise serve as a hallmark feature for the proposed operating budget process for General Fund supported operations.

The attached draft Fiscal Year 2026-2027 Proposed Budget calendar is therefore being offered for City Commission review and update. It therefore includes a commitment to host an initial workshop meeting during the first session in April, as well as several additional engagements leading to an aggregate balanced budget recommendation by July.

Meanwhile, applicable interactions with department directors, including initiation of budget worksheets to help facilitate potential requests and level of service considerations will begin in the coming days. The February 18th Executive Leadership Team meeting will therefore be devoted to this purpose, to introduce what will ultimately become a targeted focus for zero-based budgeting expectations for specially identified departments and respective timelines for evaluation.

Second Phase of New Water Treatment Plant Revenue Bond Issuance

As celebrated via last week's groundbreaking festivities, the City of Delray Beach is currently engaged in the early stages of construction of the new water treatment plant facility. This is primarily a function of commitments realized a few months ago via the initial \$140 million revenue bond transaction.

Given aforementioned total estimated construction costs of \$287 million, as well as significant expenditure activities anticipated throughout 2026, direction will soon commence for the second phase of revenue bond financing for the project.

SERVICE • **P**ERFORMANCE • **I**NTEGRITY • **R**ESPONSIBLE • **I**NNOVATIVE • **T**EAMWORK

As outlined in the attached electronic mail message (with inclusive projected cash flow expenditure Gantt chart) from Director of Utilities Hassan Hadjimiry, total project expenditure transactions are anticipated by late 2028, commensurate with the current project completion schedule.

Direction is likewise underway to coordinate with the City's external financial advisor, PFM Financial Advisors, LLC., to begin the second \$140 million phase of revenue bond financing. Specific transactions authorization recommendations for City Commission review and consideration are therefore anticipated in the next few months.

Pending Conclusion of Bulk Water Agreement Involving the Town of Highland Beach

Since 1990, the Town of Highland Beach has enjoyed a bulk water agreement with the City of Delray Beach. This pact has likewise yielded an ability to provide up to 2 million gallons of potable water per day to Highland Beach. However, an operational review recently performed by the Department of Utilities concluded that no water has been either requested by and/or delivered to the Town of Highland Beach for quite some time.

However, in early 2021, this agreement was automatically extended to continue until April 1, 2027 (due to a lack of response by the City of Delray Beach at that time that triggered an automatic extension as noted). Interestingly, a request to extend this agreement by five additional years was made by Highland Beach early last month (referenced attached), necessitating a formal review for respective consideration.

As referenced in the attached electronic mail message from Director of Utilities Hassan Hadjimiry, recommendations are imminent to decline the requested extension. Guidance to this effect is logical considering Highland Beach's existing operation of its own reverse osmosis water treatment plant, resulting in no utilization of water from Delray Beach for approximately the past 14 years. Additionally, given remaining growth and redevelopment poised in our community, direction as outlined will support preservation of additional service capacity that may otherwise not become possible.

Please therefore be advised that the Office of the City Manager will formally notify Town of Highland Beach officials accordingly in the coming days, resulting in the conclusion of this agreement effective Thursday April 1, 2027.

State Housing Initiative Partnership Program Annual Compliance Monitoring Review

As is the case with the City of Delray Beach's designation as a federally recognized Community Development Block Grant Entitlement Community, our involvement with Florida's State Housing Initiative Partnership Program (SHIP, which finances various housing and services related initiatives in our community such as property rehabilitation, down payment purchase assistance, rent support, and workforce housing services) includes an annual compliance monitoring review exercise. The purpose of SHIP compliance monitoring is to evaluate whether participating local governments perform, complete, accurately, and timely implement projects that are compliant with applicable regulatory obligations.

As referenced in the attached excerpt from the noted compliance monitoring report from the Florida Housing Finance Corporation (FHFC), our organization's review to this effect covered Fiscal Year 2022-2023. Total SHIP allocations for this period were \$642,003.

Material observations identified via this review included one deficiency concerning an advertising requirement, and another regarding income eligibility verification accuracy.

FHFC was therefore provided with the attached written response that outlines corrective actions now being implemented by the Department of Neighborhood and Community Services. This likewise involves augmenting related internal review processes, as well as confirming participant files to ensure proper accounting and data analytics activities.

With the Department of Neighborhood and Community Services timely response and engagement as outlined, the City of Delray Beach continues to remain in good standing accordingly.

Calendar of Meetings, Activities, and Functions

With direction currently imminent to finalize revisions to the Delray Beach Noise Ordinance, as well as to engage associated training for both Police and Code Enforcement staff related to pending enforcement and applicable technology use, the town hall meeting that was formally committed by City Commission via the January 20th session was held last evening at the Vintage Gym at Old School Square.

This exercise yielded a productive opportunity to engage with both residents and stakeholders relative to both the City’s intent, as well as feedback regarding realistic expectations moving forward. A reiteration of the November 18th workshop meeting presentation on the subject was also provided.

In addition to myself, both Chief of Police Darrell Hunter and members of his command staff, and Director of Neighborhood and Community Services Jeri Pryor and staff from the Code Enforcement Division, were likewise able to address questions, thoughts, and concerns related to the matter.

In essence, this dialogue primarily served as a community educational outreach opportunity, also yielding various suggestions for respective implementation of operations and desired compliance after the ordinance becomes effective.

Enclosures:

- Fiscal Year 2026-2027 Operating Budget Proposed Calendar
- Electronic Mail Message from Hassan Hadjimiry – Projected Cash Flow Expenditures for New Water Plant
- Letter from Highland Beach Town Manager Marshall Labadie – Bulk Water Agreement
- Electronic Mail Message from Hassan Hadjimiry – Bulk Water Agreement – Town of Highland Beach
- Electronic Mail Message from Jeri Pryor – Excerpt – SHIP Compliance Monitoring Report – FY 2022-2023
- Response Letter to Felisa Barnes, FHFC – SHIP Compliance Monitoring Review Response Funding Sources
- Calendar for Business Week of February 2, 2026

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City of Delray Beach

FY 2026-27 Operating Budget Proposed Calendar

Date	Activity	Responsibility
Monday, February 2, 2026 to Monday, March 2, 2026	Salary projections entered into Tyler	Finance Department
Wednesday, February 18, 2026	Executive Leadership Team meeting to review Zero-Based Budgeting	City Manager, Assistant City Manager, Chief Financial Officer (CFO), Finance, and Department Heads
Monday March 2, 2026	Budget Kick-Off	City Manager, Assistant City Manager, Department Heads
Monday, March 2, 2026 to Friday, March 20, 2026	Departments submit Zero Based Budget Worksheets and CRA funding requests	All City Departments
Monday, March 23, 2026 to Friday, April 3, 2026	Finance review of Zero Based Budget Worksheets and enter them Tyler	Finance Department
Tuesday, April 7, 2026	Budget Workshop to review Zero-Based Budgeting	City Commission, City Manager, Assistant City Manager, Chief Financial Officer (CFO) and Department Heads
Tuesday, April 7, 2026 to Friday, April 17, 2026	Finance departmental Budget Review Meetings	Chief Financial Officer (CFO), Finance, and Department Heads
Tuesday, May 5, 2026	1st of 2 Budget Workshops w/large departments: Fire Rescue, Police, Neighborhood and Community Services, and Development Services	City Commission, City Manager, Assistant City Manager, Chief Financial Officer (CFO), and Department Heads
Wednesday, May 6, 2026 to Monday, May 18, 2026	1st of 2 City Manager Departmental Budget Review Meetings: Fire Rescue, Police, Neighborhood and Community Services, Development Services, City Clerk, City Attorney, and City Clerk	City Manager, Assistant City Manager, Chief Financial Officer (CFO), Finance, and Department Heads
Tuesday, May 19, 2026	2nd of 2 Budget Workshops w/large departments: Public Works, Utilities, and Parks & Recreation	City Commission, City Manager, Assistant City Manager, Chief Financial Officer (CFO), and Department Heads
Wednesday, May 20, 2026 to Monday, June 1, 2026	2nd of 2 City Manager Departmental Budget Review Meetings: Public Works, Utilities, Parks & Recreation, Communications, Human Resources, Information Technology, and Finance	City Manager, Assistant City Manager, Chief Financial Officer (CFO), Finance, and Department Heads
Wednesday, June 10, 2026	Budget Workshop - (with County's Preliminary Taxable Value)	City Commission, City Manager, Chief Financial Officer (CFO)
Thursday, July 2, 2026	Budget information distributed to City Commission for Budget Workshop	Finance Department & Public Works Department
Tuesday, July 7, 2026	Budget Workshop - (with County's Certified Taxable Value)	City Commission, City Manager, Chief Financial Officer (CFO)
Tuesday, July 14, 2026	Budget Workshop, if needed	City Commission, City Manager, Chief Financial Officer (CFO)
Tuesday, July 14, 2026	Set Tentative Millage Rate (City & DDA)	City Commission, City Manager, Chief Financial Officer (CFO)
Thursday, July 23, 2026	Budget 101 Town Hall	City Manager, Chief Financial Officer (CFO), and CRA
Tuesday, August 18, 2026	Budget Workshop, if needed	City Commission, City Manager, Chief Financial Officer (CFO)
Thursday, September 3, 2026	First Public Budget Hearing (City & DDA)	City Commission, City Manager, Chief Financial Officer (CFO)
Tuesday, September 15, 2026	Final Public Budget Hearing (City & DDA)	City Commission, City Manager, Chief Financial Officer (CFO)
Thursday, October 1, 2026	Fiscal Year 2026-27 Begins	All City Departments

Note: All dates are tentative and subject to change

Mr. Moore,

As you are aware, we are in the early stages of construction for the new Water Treatment Plant. To date, the City has successfully processed the first revenue bond, securing approximately \$140 million to support the initial phases of construction.

Based on the attached cash flow projections, these funds are anticipated to be substantially depleted by October or November of Fiscal Year 2027. Accordingly, it is critically important that we begin the process for issuing the second revenue bond to cover the remaining balance of approximately \$140 million, toward the total estimated construction cost of \$287 million for the Water Treatment Plant.

Projected Cash Flow Expenditures for Water Utility Project												
(Dollars in Millions)												
Water Project	FY 2026				FY 2027				FY 2028			
	Oct - Dec 2025	Jan - Mar 2026	April - June 2026	July - Sept 2026	Oct - Dec 2026	Jan - Mar 2027	April - June 2027	July - Sept 2027	Oct - Dec 2027	Jan - Mar 2028	April - June 2028	July - Sept 2028
Equipment Pre-Purchase												
Cost by Quarter	\$4.0		\$2.5		\$2.0	\$1.5						
Cost to Date	\$4.0	\$4.0	\$6.5	\$6.5	\$8.5	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0		
Deep Injection Well												
Cost by Quarter	\$0.5	\$3.0	\$4.0	\$4.0	\$4.0	\$4.0	\$4.0	\$4.0	\$4.0	\$1.5		
Cost to Date	\$0.5	\$3.5	\$7.5	\$11.5	\$15.5	\$19.5	\$23.5	\$27.5	\$31.5	\$33.0		
Water Treatment Plant												
Cost by Quarter	\$0.5	\$10.0	\$27.5	\$30.0	\$35.0	\$30.0	\$30.0	\$25.0	\$25.0	\$16.0	\$13.0	\$2.0
Cost to Date	\$0.5	\$10.5	\$38.0	\$68.0	\$103.0	\$133.0	\$163.0	\$188.0	\$213.0	\$229.0	\$242.0	\$244.0
Total Project												
Cost by Quarter	\$5.0	\$13.0	\$34.0	\$34.0	\$41.0	\$35.5	\$34.0	\$29.0	\$29.0	\$17.5	\$13.0	\$2.0
Cost to Date	\$5.0	\$18.0	\$52.0	\$86.0	\$127.0	\$162.5	\$196.5	\$225.5	\$254.5	\$272.0	\$285.0	\$287.0

It is also important to note that we are currently incurring interest on the original \$140 million in the amount of approximately \$400,000 per month. This interest expense is anticipated and should account for the difference between the combined revenue bonds and the projected total construction cost of \$287 million.

As previously discussed, I will initiate coordination with PFM Financial Advisors LLC, to begin this process. Our goal is to complete all necessary steps prior to Fiscal Year 2027, ensuring the required funding is in place to maintain construction continuity and avoid any potential delays.

Respectfully,

Hassan Hadjimiry, P.E.

Utilities Director
 City of Delray Beach
 434 S. Swinton Avenue
 Delray Beach, FL 33444



Town of Highland Beach

3614 South Ocean Boulevard • Highland Beach, Florida 33487

January 6th, 2026

Terrance Moore, City Manager
City of Delray Beach
100 NW 1st Ave.
Delray Beach, FL 33444

Re: Bulk Water Agreement

Mr. Moore,

Please let this letter serve as notice that the Town of Highland Beach would like to exercise the second of the five five-year renewals in accordance with the Interlocal Agreement for Bulk Water executed on April 1st, 1997.

We appreciate our relationship with the City of Delray Beach.

Sincerely,

Marshall Labadie
Town Manager

RECEIVED

JAN 12 2026

City Manager's Office

RECEIVED

JAN 12 2026

BY: UTILITIES

Terrence R. Moore

From: Hadjimiry, Hassan
Sent: Monday, February 2, 2026 11:47 AM
To: Terrence R. Moore
Cc: Gelin, Lynn; Bennett, William
Subject: Bulk Water Agreement - Town of Highland Beach

Mr. Moore,

Please be advised that the Town of Highland Beach has formally requested the City's approval to extend its potable water usage agreement with the City of Delray Beach for an additional five (5) years from April 1st, 2027 till April 1st, 2032

By background, in 1990 the City of Delray Beach (City), and the Town of Highland Beach (Town) entered into a bulk water agreement under which the City agreed to provide up to 2 million gallons per day of potable water to the Town. An addendum to this agreement was issued in 1997. Most recently, in 2021, the agreement was automatically extended for an additional five years due to the City's non-response, as the agreement stipulates that a lack of response constitutes approval of a five-year extension.

Currently, I have several reservations regarding extending this agreement further:

- The Town of Highland Beach has constructed and is operating its own reverse osmosis water treatment plant and has not utilized water from the City for approximately at least last 14 years.
- The City will need to preserve available system capacity for its own future demands, rather than allocating a portion of that capacity to the Town.
- Providing potable water to the Town may adversely impact water pressure for City residents located near the municipal boundary between the City and the Town.

Based on these considerations, I respectfully recommend that the City decline the requested extension of the bulk water agreement and formally notify the Town of Highland Beach accordingly.

That said, I am currently in discussions with the Town to better understand their intent in requesting this extension. If appropriate, an alternative approach may be to consider an emergency interconnect agreement, under which water service could be made available to the Town solely in the event of an emergency and only if the City has sufficient capacity at that time.

Thank you,

Respectfully,



Terrence R. Moore

From: Pryor, Jeri
Sent: Thursday, February 5, 2026 1:05 PM
To: Terrence R. Moore
Cc: Barbosa, April
Subject: Excerpt- SHIP Compliance Monitoring Report- FY2022-2023

Good afternoon, Mr. Moore,

Please review two excerpts of material observations from the Compliance Monitoring Report of Housing Program Activities in the State Housing Initiatives Partnership (SHIP) Program for FY 2022-2023.

Observation #: 1
Administrative Activity: Publication of Notice of Funding Availability (NOFA)
Observation:

The LG issued a NOFA in the newspaper without including the requisite beginning and ending dates for the application period. Instead, the advertisement states that "applications are accepted year-round by appointment... Applications will no longer be accepted once funds are fully encumbered." In accordance with Florida Administrative Code (FAC) 67-37.005(3)(a) "...*The advertisement shall: ... 2. List the beginning and end date of the application period.*" Based on this requirement, the advertisement issued by the LG does not meet the criteria for a NOFA, as it fails to specify the mandated application period.

Recommendation:

The LG must comply with FAC rules when issuing NOFAs.

Observation #:	2
Income Eligibility Activity:	Income Category is Eligible for Assistance
Client Name	Strategy
██████████	Purchase Assistance
Observation:	
<p>The household was determined ineligible for assistance based on income. The client file contains both pay stubs and Verifications of Employment (VOE) documents. Program guidance requires LG to calculate earned income using both forms of verifications and to apply the greater amount. In this case, the LG reported the lower VOE income calculation. The use of the lower income calculation resulted in an understatement of household income and an inaccurate eligibility determination.</p> <p>Furthermore, the LG incorrectly calculated the household income by cross-referencing two verification types. Program guidance does not permit cross-referencing verification types. In this instance, the pay stubs listed overtime earnings for household member ██████████, while the VOE did not include anticipated overtime. When calculating the income using the VOE, the LG improperly included overtime earnings, resulting in an overstatement of the income for ██████████.</p>	
Recommendation:	
<p>The purchase assistance award may need to be captured. The LG should contact the FHFC SHIP program staff for further guidance.</p>	

Please let me know if you have any further questions or concerns.

Thank you,
Jeri

Jeri Pryor, Director
Neighborhood & Community Services Department
 100 NW 1st Avenue
 Delray Beach, FL 33444
 561-243-7240
pryorj@mydelraybeach.com



PUBLIC RECORDS NOTE: Florida has a very broad public records law. Most written communications to or from local officials, employees, or the general public regarding city business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



CITY OF DELRAY BEACH
NEIGHBORHOOD & COMMUNITY SERVICES
100 N.W. 1ST AVENUE • DELRAY BEACH • FLORIDA 33444 • (561) 243-7364



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February 5, 2026

Felisa Barnes, Quality Assurance Coordinator
Florida Housing Finance Corporation
227 N. Bronough Street, Suite 5000
Tallahassee, Florida, 32301-1329

**Re: Compliance Monitoring Review Response Funding Sources/Fiscal Years Monitored:
SHIP Program FY 2022-2023**

Dear Ms. Barnes:

Thank you for providing the compliance monitoring report for the funding sources reviewed. In accordance with Rule Chapter 67-37.019(7), Florida Administrative Code, the City of Delray Beach respectfully submits the following written response to the material observations identified.

Material Observation 1: Notice of Funding Availability (NOFA) Advertisement missing required application period

- (a) To correct this issue and ensure future compliance, the City will implement the following actions:
- Revise NOFA Template to include: A clearly defined opening and closing date.
 - Language specifying that applications outside the stated period will not be accepted.
 - Update internal procedures to require supervisory approval of all NOFA's prior to publication.
 - Designate a staff member responsible for verifying that all NOFA components meet Florida Administrative Code (FAC) 67-37.005(3)(a) requirements.

(c) Timeline for Correcting Observed Observations:

- Revised NOFA template completed: February 10, 2026
- Staff training on NOFA requirements: February 21, 2026

Material Observation 2: Income Eligibility Determination

After reviewing the file and the program guidance, the City concurs with the observation. Staff selected the Verification of Employment (VOE) because it was assumed to be the more accurate source, given that it was issued directly by the employer. However, we acknowledge that SHIP guidance requires the use of the higher amount when both paystubs and a VOE are collected, and that verification types may not be cross-referenced.

- (a) To correct this issue and prevent recurrence, the City will implement the following actions:

Compliance Monitoring Review Response Funding Sources/Fiscal Years Monitored:

SHIP Program FY 2022-2023

February 5, 2026

Page 2

- Revise internal SHIP eligibility procedures to explicitly require staff to calculate income using both pay stubs and VOE documents when both are collected and apply the higher of the two calculations as required by program guidance.
- Avoid cross-referencing verification types by only requiring one form of verification.
- Assign supervisory review for all files containing multiple income verification sources until full compliance is demonstrated.
- Conduct refresher training for all staff on SHIP income determination requirements, including:
 - Proper use of verification types
 - Treatment of overtime earnings
 - HOTMA-aligned income definitions

(b) Corrective Work for the Deficiency

- Document the corrected calculation and include it in the file.

(c) Timeline for Correcting Observed Deficiencies

- Policy and procedure revisions: February 14, 2026
- Staff training refresher: February 21, 2026
- Supervisory review implementation: Effective immediately

(d) Plan for Repayment of Ineligible expenses

Should Florida Housing Finance Corporation (FHFC) determine that recapture is required due to the income ineligibility finding, the City will comply with the directive and remit repayment from non-SHIP administrative or general funds, as instructed. In addition, any repayment action will be presented to and approved by the City Commission prior to execution.

The City of Delray Beach appreciated the opportunity to address the monitoring observations and remains committed to full compliance with SHIP program requirements. The corrective actions outlined above will strengthen our internal processes and ensure adherence to all applicable rules moving forward.

Sincerely,



Terrence R. Moore, ICMA-CM
City Manager

cc: Jeri Pryor, Director of Neighborhood and Community Services

February 2, 2026 - February 8, 2026

February 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, February 2

- 7:00am - 8:30am Begin CIL (CM Office) ☺
- 9:00am - 9:30am Missie Barletto: Biweekly Touchbase Meeting (Office of Missie Barletto (SOC)) - Terrence R. Moore ☺
- 9:00am - 9:30am Missie Barletto: Biweekly Touchbase Meeting (Office of Missie Barletto (SOC)) - Terrence R. Moore ☺
- 10:00am - 11:00am Mayor Meeting w/CM Moore Re: Agenda & Updates (CM Office) - Terrence R. Moore ☺
- 2:00pm - 2:30pm Duane D'Andrea Bi-Weekly Meeting (CM Office) - Terrence R. Moore ☺
- 4:00pm - 5:00pm DDA Touchbase Meeting: Laura Simon (CM Office) - Terrence R. Moore ☺

Tuesday, February 3

- 9:00am - 9:30am Hassan Hadjimiry Bi-Weekly Meeting (CM Office) - Terrence R. Moore ☺
- 9:30am - 10:00am Considerations Regarding Construction Auditing Services (CM Office) - Terrence R. Moore
- 10:00am - 11:00am Compile Information Letter Report - Second Phase of New Water Treatment Plant Revenue Bond Issuance (CM Office) - Terrence R. Moore ☺
- 10:00am - 10:30am Henry Dachowitz Bi-Weekly Meeting (CM Office) - Terrence R. Moore ☺
- 11:00am - 12:00pm Compile Information Letter Report - Wastewater Service Agreement Involving the Town of Highland
- 2:00pm - 3:00pm Mr Moore x TMS (Space of Mind, 102 N Swinton
- 2:00pm - 3:00pm Podcast Invitation - Conversation About Delay
- 4:00pm - 10:00pm February 3, 2026 Commission Meetings -
- 4:00pm - 5:00pm Workshop Meeting - Terrence R. Moore
- 5:00pm - 9:00pm City Commission Meeting - Terrence R. Moore

Wednesday, February 4

- 7:30am - 8:30am Kiwanis Club of Delray (American Legion Post #65, 263 NE 5th Avenue, Delray Beach, Florida) ☺
- 10:00am - 11:00am Weekly Meeting with the Executive Leadership Team (Conference Room - City Hall 1st Floor) - Terrence R. Moore ☺
- 10:00am - 12:00pm OPPORTUNITY ZONES 2.0 (ZOOM) - Jonathan Brown
- 11:00am - 11:30am C. Chitester - Biweekly Touchbase (CM Office) - Terrence R. Moore ☺
- 2:00pm - 3:00pm Compile Information Letter Report - Fiscal Year 2026-2027 Proposed Budget Calendar (CM Office) - Terrence R. Moore

Thursday, February 5

- 8:30am - 9:30am WTP - Owner Rep Responsibilities (Conference Room - SOC Lobby Conference Room) - Hadjimiry, Hassan
- 9:00am - 10:00am Leadership Team Training (Seacrest Training Center (2350 Seacrest Blvd, Delray Beach, FL, United States))
- 9:30am - 10:00am Marina Historic District (CM CONFERENCE ROOM; E) - Terrence R. Moore
- 10:00am - 11:00am Compile Information Letter Report - State Housing Initiative Partnership Program Audit Update and
- 11:30am - 12:00pm Alexis Givings: Biweekly Touchbase (CM Office) ☺
- 2:00pm - 3:00pm FCCMA Coaching Webinar - From Planning to Progress: How Cities Build Buy-In and Deliver Long-Term Strategic
- 3:00pm - 4:30pm Various (Various) ☺
- 4:00pm - 5:00pm Police Chief Hunter Bi-Weekly meeting (CM
- 5:00pm - 7:00pm Town Hall Meeting (Old School Square (51 N

Friday, February 6

- 7:30am - 9:00am Finalize CIL (CM Office) ☺
- 9:00am - 9:30am Anthea Gianniotis Bi-Weekly Meeting (CM Office) ☺
- 9:30am - 10:00am Economic Development Related Services - St. Luce, Jeane
- 10:00am - 10:30am Follow-Up Staff Matter
- 10:30am - 12:00pm Begin Duane D'Andrea Annual Performance Evaluation (CM Office)
- 2:00pm - 3:30pm Various (Various)
- 4:00pm - 5:00pm Process UKG Time and Attendance (CM Office) - Terrence R. Moore ☺
- 5:00pm - 5:30pm ICMA CoachConnect Conversation with Crystal Hayes
(<https://icma.instaviser.com/events/71ba3ce6-7549-4ec0-b326-a1adcc1d138e/live?at=LBJdoEiXcK4gBukxMpd0>) - Crystal Hayes via ICMA

Saturday, February 7

- 10:00am - 11:30am Delray Beach Tennis Center (Delray Beach Tennis Center) ☺
- 11:30am - 1:00pm Various, CIL Notes, etc. (CM Office) ☺
- 6:00pm - 10:00pm David E. Randolph 90th Birthday Celebration (Hot 105 NW 11th Avenue, Delray Beach, FL 33444)

Sunday, February 8