

Permit Checklist

Exterior Permits

- **Driveway**

- Hardscape application
- 2 copies of property survey to show location and setbacks from property line
- Contract or cost estimate required with all submittals

- **Fence**

- Fence application
- 2 copies of property survey to show fence location
- Utilities No Objection form **If necessary
** Fences located in utility easement require "No Objection" form. Form available from Engineering Division
- Landscape application if needed
- Contract or cost estimate required with all submittals

- **Walkways, Patios, Sidewalks & Decks**

- Hardscape application
- 2 copies of property to show location and setbacks from property line
- Engineered details will be attached to the approved permit
- Contract or cost estimate required with all submittals

- **Sheds**

- Building application
- 2 copies of property survey to show location and setbacks from property line
- 2 sets of engineered details for wind load compliance

- **Landscape**

- Landscape application
- 2 sets of signed and sealed landscape plans

- **Trellis**
 - Building application
 - 2 copies of property survey to show location and setbacks from property line
 - 2 sets of signed and sealed plans

- **Screen Enclosure / Patio Enclosure / Patio Roof (Aluminum Structures)**
 - Building application
 - 2 copies of property survey to show location and setbacks from property line
 - 2 sets of signed and sealed plans

- **Docks/Boat Lifts**
 - Building application
 - 2 copies of property survey to show location, dimensions of dock, setbacks from property line
 - 2 sets of signed and sealed plans
 - Electrical and/or Plumbing applications, if required

- **Swimming Pools / Spas**
 - Building application
 - 2 copies of property survey to show location and setbacks from property line
 - 2 sets of signed and sealed plans
 - Gas Plan, if gas heater included
 - Electrical, Gas and Plumbing (Auto Fill) as applicable

- **Generator**
 - Building application
 - 2 copies of property survey to show location and setbacks from property line
 - 2 sets of cut sheets for genset and transfer switch
 - Detail for concrete slab and connection of genset to slab (engineering may be required)
 - Electrical riser diagram and load calculations
 - Electrical application